



Epping Forest District Council

PARISH REMUNERATION PANEL Wednesday, 25th January, 2012

Place: Group Room, Room 1.19, First Floor, Civic Offices, High Street, Epping

Time: 6.30 pm or at the rising of the Member Remuneration Panel

Democratic Services Officer Graham Lunnun, The Office of the Chief Executive
Email: democraticservices@eppingforestdc.gov.uk Tel: 01992 564244

Members:

D Jackman, Ms R Kelly and S A Lye

1. CHAIRMAN

To elect a Chairman for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

To declare interests in any item on the agenda.

4. NOTES OF LAST MEETING (Pages 3 - 4)

Attached for consideration.

5. REMUNERATION SCHEMES

Recommendations:

(1) To note a response from Ongar Town Council in respect of its remuneration scheme for 2012/13; and

(2) To agree a Parish Basic of £226.21 per annum for all members of the Ongar Town Council.

1. (Assistant to the Chief Executive) A letter was sent to all Parish and Town Councils inviting proposals for consideration by the Panel in respect of their remuneration schemes. Only one proposal emerged from Ongar Town Council.

2. In 2008 the Panel agreed a proposal of Ongar Town Council to pay each member a basic allowance at a rate of £300 per annum. However, subsequently the Town Council decided not to make these payments.

3. The Town Council now wishes to reintroduce a basic allowance and is seeking approval to an amount of £226.21 per member per annum.

4. The Panel has given guidance to Parish and Town Councils that the percentage of the District Council's budget allocated to member remuneration should be applied as a maximum for spending on their schemes and that no individual payment should exceed the rate for a District Councillor. In 2011/12 the figure for the District Council was 3.547%. Parish/Town Councils are expected therefore not to make payments in excess of 3.547% of their budget.

5. The Ongar Town Council budget for 2011/12 was £221,778. Applying 3.547% to that sum = £7866. Dividing that figure by the number of Ongar Town councillors (15) results in a sum of £524 per member per annum.

6. As the Town Council's proposal is for a basic allowance well within the Panel's guidance it is recommended that the request be approved.

7. Ongar Town councillors may elect to forgo the allowance by giving written notice to the Clerk of the Town Council.